Challock Parish Council

www.challockparishcouncil.gov.uk

**NOTICE OF THE MEETING OF THE PARISH COUNCIL, THAT WILL BE HELD ON THURSDAY 23rd October 2025 at 19:30** **at the Audrey Allen Room, Challock Memorial Hall.** All members of the Council are hereby summoned toattend for the purpose of considering and resolving the business to be transacted at the meeting asset out in the agenda.

**Members of the public and press are invited to attend the meeting.** Under the Openness of Local

Government Bodies Regulations 2014, attendees may be filmed, recorded, or otherwise reported

about by anyone present. Unless advised otherwise, the council accepts no responsibility for data

recorded in this way or its distribution.

**Agenda**

1. **Welcome & Apologies**

To receive apologies for absence.

Relevant Legislation: Local Government Act 1972, s 85.

1. **Disclosure of Pecuniary Interests**

To receive disclosure of any pecuniary interests relating to meeting agenda items.

Having declared an interest, a member must not participate in discussion on the matter and must not take part in any vote unless an appropriate dispensation has been granted.

Relevant Legislation: Localism Act 2011, s 31.

**4. Approval of Minutes**

To approve the minutes of the Meeting of the Council held on Thursday, 25th September 2025.

Relevant Legislation: Local Government Act 1972, Sch 12, para 41 (1).

**5. PC Tim Moody Downs West Ward**

 To receive a report.

**6. Reconnecting the Ancient Woodland from Kingswood to the Blean Project**

A talk by Cllr Terry Thompson

**7. Clerk’s report**

To receive a report from the Clerk outlining actions taken following the last

meeting

**8. Correspondence**

To discuss any matters circulated**.**

 **9. Representative Report**

To receive report on Forester Sub-Committee Meeting Minutes 8th October 2025

**10. Financial Matters**

 **i) Bank Account Balances and Reconciliation**

 To approve and sign the bank account balances and reconciliations for September 2025

 **ii) Q2 Budget Reconciliation**

To approve and sign the Qtr 2 Account balances and reconciliations for 1st July 2025 – 30th September 2025

 **iii) Authorization of Payment**

 A schedule of supplier payments is presented for council resolution to authorize payment.

 **iv) Accounts for Payment for Information only**

A schedule of supplier payments paid for October

 **v) AGAR – Notice of Conclusion of Audit**

Notice of Conclusion of audit and details of the rights for inspection and displayed on the notice boards and website along with the certified AGAR (Section 3).

  **vi) New Bank Unity**

Approval of new bank transfer

 **vii) Flag Policy Document**

Challock Parish Council to adopt and approve Flag Policy.

 Relevant Legislation: Accounts & Audit Regulations 2015. Local Government Act 1972, s142.

**11. Funding**

1. Purchase of flagpole and request funds from the Summer Fair Committee Update
2. Summer Fair Committee Community Fund – Bench for discussion

 **12. Village Gateways Consultation**

i) To review parishioner feedback and Village Gateways Decision.

**14. The Lees**

1. Lees Track Bollards Installation - To receive update
2. Tree Works – To receive update

Relevant Legislation: Local Government (Miscellaneous Provisions) Act 1976, s.19

 Section 211 of the Town and Country Planning Act 1990

**15. Highways Matters & Highway Improvement Plan**

1. **Highways Improvement Plan**

To review the Highways Improvement Plan in readiness for the HIP Meeting 27th October 2025.

Relevant Legislation: Highways Act 1980

 **16. Local Plan Consultation 2042**

To ratify Challock Parish Council Feedback on the Local Plan 2042 Consultation.

**16. Planning**

1. **Planning Applications**

To consider planning policies, applications and appeals received and resolve to

submit comments where appropriate. Please note that any applications are received.

following the issue of this agenda will be considered.

 ii**) Planning Applications** **to Ratify**

 Relevant legislation: Town and Country Planning Act 1990.

**17. Multi Use Games Area**

Update on MUGA project

Relevant Legislation: Local Government (Miscellaneous Provisions) Act 1976, s.19

**18. Village Community Events**

 a) Cricket & Social Club Bonfire & Firework Event 1st November 2025

 b) Remembrance Service

 c) Friends of Challock Church Christmas Fair Sunday, 16th November 2025

 Relevant legislation: Local Government Act 1972 s.145. Charities Act 2011, ss.298-303.

 **19 Public Participation**

The council meets and makes its decisions in public. A council meeting is not a public meeting. It is a meeting held in public and there is no requirement in law which allows members of the public to speak at such meetings.

However, the council is keen to encourage public attendance at meetings and will therefore provide an opportunity for local registered electors to show they are committed to community engagement.

A maximum of 5 minutes per person is allowed to speak, and the total length of time afforded for public participation at each meeting shall be no more than 20 minutes, subject to an extension of this time, in exceptional circumstances, being agreed by the Chairperson.

Relevant Legislation: Local Government Act, s 100.

 **20. Items to be placed on the next Agenda**

Any items to be emailed to: clerk@challockparishcouncil.gov.uk no later than Tuesday, 11th November 2025.

**The date of the next Parish Council meeting will be Thursday, 20th November 2025.**