Challock Parish Council

www.challockparishcouncil.gov.uk

**NOTICE OF THE MEETING OF THE PARISH COUNCIL, THAT WILL BE HELD ON THURSDAY 25th September 2025 at 19:30** **at the Audrey Allen Room, Challock Memorial Hall.** All members of the Council are hereby summoned toattend for the purpose of considering and resolving the business to be transacted at the meeting asset out in the agenda.

**Members of the public and press are invited to attend the meeting.** Under the Openness of Local

Government Bodies Regulations 2014, attendees may be filmed, recorded, or otherwise reported

about by anyone present. Unless advised otherwise, the council accepts no responsibility for data

recorded in this way or its distribution.

**Agenda**

1. **Welcome & Apologies**

To receive apologies for absence.

Relevant Legislation: Local Government Act 1972, s 85.

1. **Disclosure of Pecuniary Interests**

To receive disclosure of any pecuniary interests relating to meeting agenda items.

Having declared an interest, a member must not participate in discussion on the matter and must not take part in any vote unless an appropriate dispensation has been granted.

Relevant Legislation: Localism Act 2011, s 31.

 **3.** **Cllr John Ramsden**

**4. Approval of Minutes**

To approve the minutes of the Meeting of the Council held on Thursday, 17th July 2025.

Relevant Legislation: Local Government Act 1972, Sch 12, para 41 (1).

**5. PC Tim Moody Downs West Ward**

 To receive a report.

**6. KCC Jeremy Eustace**

**7. Clerk’s report**

To receive a report from the Clerk outlining actions taken following the last

meeting

**8. Correspondence**

To discuss any matters circulated**.**

 **9. Representative Report**

To receive report on KALC Area Meeting Minutes 30th July 2025 & 24th September 2025

**10. Financial Matters**

 **i) Bank Account Balances and Reconciliation**

 To approve and sign the bank account balances and reconciliations for July & August 2025

 **ii) Authorization of Payment**

 A schedule of supplier payments is presented for council resolution to authorize payment.

 **iii) Accounts for Payment for Information only**

A schedule of supplier payments paid for June

 **iv) Wiliam Oure Charity**

 Christmas Hampers – request for funds for cushion inners.

 **v) IT Policy Document**

Challock Parish Council to adopt and approve IT Policy.

 Relevant Legislation: Accounts & Audit Regulations 2015. Local Government Act 1972, s142.

**11. Funding**

1. Purchase of flagpole and request funds from the Summer Fair Committee Update
2. Village Hall Car Park Extension Funding update.
3. Potholes quotations for village hall car park.

 **12. Village Gateways Consultation**

i) To receive feedback from parishioners on the village gateways proposals by KCC.

**13**. **Play Park**

1. Play Park ROSPA Inspection

To receive report from Playsafety on Play Park Inspection.

**14. The Lees**

1. Lees Track Bollards Installation

To receive update

1. Tree Works - Lime Tree, The Lees, Church Lane.

Relevant Legislation: Local Government (Miscellaneous Provisions) Act 1976, s.19

 Section 211 of the Town and Country Planning Act 1990

**15. Highways Matters & Highway Improvement Plan**

1. **Highways Improvement Plan**

To receive an update on HIP Meeting.

Relevant Legislation: Highways Act 1980

**16. Planning**

1. **Planning Applications**

To consider planning policies, applications and appeals received and resolve to

submit comments where appropriate. Please note that any applications are received.

following the issue of this agenda will be considered.

 ii**) Planning Applications** **to Ratify**

PA/2025/1352

Pear Tree Cottage, Pested Lane, Challock, TN25 4BE

Proposed single-storey side extension, front and side extensions at first floor level to include rooflights and associated alterations following the demolition of existing conservatory and porch. Plus the demolition and replacement of existing garage with a larger car barn.

PA/2025/1248

1, Kiln Close, Challock, TN25 4DA

Erection of outbuilding.

PA/2025/1165

Althorp House, Pested Lane, Challock, Ashford, TN25 4BD

Change of use to land to keeping of horses and erection of stable building and associated landscaping following demolition of existing stables.

**iii) Planning Appeal**

Appeal PA/2025/0525

Proposed detached timber garage

The Firs, Green Lane, Challock, Ashford, TN25 4DN

 Relevant legislation: Town and Country Planning Act 1990.

**17. Multi Use Games Area**

Update on MUGA project planning stage Update

Relevant Legislation: Local Government (Miscellaneous Provisions) Act 1976, s.19

**18. Village Community Events**

 a) Macmillan Coffee Morning

 b) Friends of Challock Church Quiz Night

 b) Cricket & Social Club Bonfire & Firework Event 1st November 2025

 c) Remembrance Service

 Relevant legislation: Local Government Act 1972 s.145. Charities Act 2011, ss.298-303.

 **19 Public Participation**

The council meets and makes its decisions in public. A council meeting is not a public meeting. It is a meeting held in public and there is no requirement in law which allows members of the public to speak at such meetings.

However, the council is keen to encourage public attendance at meetings and will therefore provide an opportunity for local registered electors to show they are committed to community engagement.

A maximum of 5 minutes per person is allowed to speak, and the total length of time afforded for public participation at each meeting shall be no more than 20 minutes, subject to an extension of this time, in exceptional circumstances, being agreed by the Chairperson.

Relevant Legislation: Local Government Act, s 100.

 **20. Items to be placed on the next Agenda**

Any items to be emailed to: clerk@challockparishcouncil.gov.uk no later than Tuesday, 7th October 2025.

**The date of the next Parish Council meeting will be Thursday, 16th October 2025.**