Challock Parish Council

www.challockparishcouncil.gov.uk

**NOTICE OF THE MEETING OF THE PARISH COUNCIL, THAT WILL BE HELD ON THURSDAY 12th June 2025 at 19:30** **at the Audrey Allen Room, Challock Memorial Hall.** All members of the Council are hereby summoned toattend for the purpose of considering and resolving the business to be transacted at the meeting asset out in the agenda

**Members of the public and press are invited to attend the meeting.** Under the Openness of Local

Government Bodies Regulations 2014, attendees may be filmed, recorded, or otherwise reported

about by anyone present. Unless advised otherwise, the council accepts no responsibility for data

recorded in this way or its distribution

**Agenda**

1. **Welcome & Apologies**

To receive apologies for absence.

Relevant Legislation: Local Government Act 1972, s 85.

1. **Disclosure of Pecuniary Interests**

To receive disclosure of any pecuniary interests relating to meeting agenda items.

Having declared an interest, a member must not participate in discussion on the matter and must not take part in any vote unless an appropriate dispensation has been granted.

Relevant Legislation: Localism Act 2011, s 31.

1. **Approval of Minutes**

To approve the minutes of the AGM Meeting of the Council held on Thursday, 22nd May 2025.

Relevant Legislation: Local Government Act 1972, Sch 12, para 41 (1).

1. **PC Tim Moody Downs West Ward**

To receive a report.

1. **Clerk’s report**

To receive a report from the Clerk outlining actions taken following the last

meeting

1. **Correspondence**

To discuss any matters circulated**.**

**7. Representative Report**

To receive report on KALC Area Committee Meeting 28th May 2025

**8. Financial Matters**

1. **Bank Account Balances and Reconciliation**

To approve and sign the bank account balances and reconciliations for May 2025.

1. **Authorization of Payment**

A schedule of supplier payments is presented for council resolution to authorize payment.

1. **Accounts for Payment for Information only**

A schedule of supplier payments paid for June

Relevant Legislation: Accounts & Audit Regulations 2015. Local Government Act 1972, s142.

**9. Challock Parish Council Code of Conduct**

To review and adopt Challock Parish Council Councillor Code of Conduct

**10. Funding**

1. S106 Contributions Update & Review
2. Purchase of flag pole and request funds from the Summer Fair Committee.

**11**. **Play Park**

1. New play equipment Track Rider Installation

**12. The Lees**

1. Lees Track Bollards Installation

To receive update

1. Construction Works

Permission for use of the Lees for skips, portable toilet & parking

Relevant Legislation: Local Government (Miscellaneous Provisions) Act 1976,s.19

**13. Highways Matters & Highway Improvement Plan**

1. **Highways Improvement Plan**

Update on current projects.

1. **Village Hall Car Park**

To update on Village Hall Car Park extension

Relevant Legislation: Highways Act 1980

**14. Planning**

1. **Planning Applications**

To consider planning policies, applications and appeals received and resolve to

submit comments where appropriate. Please note that any applications are received.

following the issue of this agenda will be considered.

Relevant legislation: Town and Country Planning Act 1990.

**15. Multi Use Games Area**

Update on MUGA project planning stage.

Relevant Legislation: Local Government (Miscellaneous Provisions) Act 1976,s.19

**16. Village Community Events**

**i)** Open Gardens

ii) Review of Annual Parish Meeting

**ii) Update of forthcoming community event**

b) Midsummer Music Event

c) Flower Festival

d) Summer Fair

e) Cricket & Social Club Bonfire & Firework Event 1st November 2025

Relevant legislation: Local Government Act 1972 s.145. Charities Act 2011, ss.298-303.

1. **Public Participation**

The council meets and makes its decisions in public. A council meeting is not a public meeting. It is a meeting held in public and there is no requirement in law which allows members of the public to speak at such meetings.

However, the council is keen to encourage public attendance at meetings and will therefore provide an opportunity for local registered electors to show they are committed to community engagement.

A maximum of 5 minutes per person is allowed to speak, and the total length of time afforded for public participation at each meeting shall be no more than 20 minutes, subject to an extension of this time, in exceptional circumstances, being agreed by the Chairperson.

Relevant Legislation: Local Government Act, s 100.

1. **Items to be placed on the next Agenda**

Any items to be emailed to: clerk@challockparishcouncil.gov.uk no later than Tuesday, 8th July.

**The date of the next Parish Council meeting will be Thursday, 17th July 2025.**