Challock Parish Council

www.challockparishcouncil.gov.uk

**NOTICE OF THE MEETING OF THE PARISH COUNCIL, THAT WILL BE HELD ON THURSDAY 14th March 2024 at 19:30** **at the Audrey Allen Room, Challock Memorial Hall.** All members of the Council are hereby summoned toattend for the purpose of considering and resolving the business to be transacted at the meeting asset out in the agenda

**Members of the public and press are invited to attend the meeting.** Under the Openness of Local

Government Bodies Regulations 2014, attendees may be filmed, recorded, or otherwise reported

about by anyone present. Unless advised otherwise, the council accepts no responsibility for data

recorded in this way or its distribution

**Agenda**

1. **Welcome & Apologies**

To receive apologies for absence.

Relevant Legislation: Local Government Act 1972, s 85.

1. **Disclosure of Pecuniary Interests**

To receive disclosure of any pecuniary interests relating to meeting agenda items.

Having declared an interest, a member must not participate in discussion on the matter and must not take part in any vote unless an appropriate dispensation has been granted.

Relevant Legislation: Localism Act 2011, s 31.

1. **Approval of Minutes**

To approve the minutes of the meeting of the council held on Thursday, 22nd February 2024.

Relevant Legislation: Local Government Act 1972, Sch 12, para 41 (1).

1. **Clerk’s report**

To receive a report from the Clerk outlining actions taken following the last

meeting

1. **Correspondence**

To discuss any circulated matters

1. **Financial Matters**
2. Bank Account Balances and Reconciliation

To approve and sign the bank account balances and reconciliations for

February 2024

1. Authorisation of Payment

A schedule of supplier payments is presented for council resolution to authorize payment.

1. Internal Audit

The date of internal audit meeting.

1. Approval of Annual Grass Maintenance contracts

Relevant Legislation: Accounts & Audit Regulations 2015. Local Government Act 1972, s142.

1. **Funding**

1. Winter Grant Application Update
2. **Highways Matters & Highway Improvement Plan**
3. Faversham Road Footpath Scheme Update
4. Highways Improvement Plan Meeting Update

Relevant Legislation: Highways Act 1980

1. **Planning Applications**

To consider planning policies, applications and appeals received and resolve to

submit comments where appropriate. Please note that any applications received

following the issue of this agenda will be considered.

To receive comments on following planning application:-

PA/2024/0361

Boundsgate Corner, Faversham Road, Challock, Kent ME13 0JX

Proposal: Construction of detached tea hut/office

Relevant legislation: Town and Country Planning Act 1990.

1. **The Lees Common**

1. Lees Tracks Quotation & Consultation Meeting Update

Relevant Legislation: Inclosure Act 1845; Small holdings and Allotments Act 1908, s.34. Open Spaces Act 1906, ss.9 and 10. Public Health Act 1875, s.164

1. **Multi Use Games Area**
2. Planning Consultant Update
3. **Village Community Events**
4. DDAY 80 Commemorative 2024

 Parish Council to plan events in commemoration of D-Day 80 years.

1. Community Spring Clean Litter Pick

Relevant legislation: Local Government Act 1972 s.145. Charities Act 2011, ss.298-303.

1. **Public Participation**

The council meets and makes its decisions in public. A council meeting is not a public meeting. It is a meeting held in public and there is no requirement in law which allows members of the public to speak at such meetings.

However, the council is keen to encourage public attendance at meetings and will therefore provide an opportunity for local registered electors to show they are committed to community engagement.

A maximum of 5 minutes is allowed per person to speak, and the total length of time afforded for public participation at each meeting shall be no more than 20 minutes, subject to an extension of this time, in exceptional circumstances, being agreed by the Chairperson.

Relevant Legislation: Local Government Act, s 100.

1. **Items to be placed on the next Agenda**

 Any items to be emailed to: clerk@challockparishcouncil.gov.uk no later than Tuesday,

 9th April 2024.

**The date of the next Ordinary Parish Council meeting will be Thursday, Thursday, 18th April 2024.**