Challock Parish Council

www.challockparishcouncil.gov.uk

**NOTICE OF THE MEETING OF THE PARISH COUNCIL, THAT WILL BE HELD ON THURSDAY 4th January 2024 at 19:30** **at the Audrey Allen Room, Challock Memorial Hall.** All members of the Council are hereby summoned toattend for the purpose of considering and resolving the business to be transacted at the meeting asset out in the agenda

**Members of the public and press are invited to attend the meeting.** Under the Openness of Local

Government Bodies Regulations 2014, attendees may be filmed, recorded, or otherwise reported

about by anyone present. Unless advised otherwise, the council accepts no responsibility for data

recorded in this way or its distribution

**Agenda**

1. **Welcome & Apologies**

To receive apologies for absence.

Relevant Legislation: Local Government Act 1972, s 85.

1. **Disclosure of Pecuniary Interests**

To receive disclosure of any pecuniary interests relating to meeting agenda items.

Having declared an interest, a member must not participate in discussion on the matter and must not take part in any vote unless an appropriate dispensation has been granted.

Relevant Legislation: Localism Act 2011, s 31.

1. **Councillor Vacancy Co-option**

Parish Council to co-opt new member to the Parish Council

Relevant Legislation: Local Government Act 1972, Sch 89.

1. **Approval of Minutes**

To approve the minutes of the meeting of the council held on Thursday, 23rd November 2023.

Relevant Legislation: Local Government Act 1972, Sch 12, para 41 (1).

1. **Clerk’s report**

To receive a report from the Clerk outlining actions taken following the last

meeting

1. **Correspondence**

To discuss any circulated matters

1. **Financial Matters**
2. Bank Account Balances and Reconciliation

To approve and sign the bank account balances and reconciliations for

November & December 2023

1. 3rd Quarter Accounts Monitoring Form

To approve and sign the 3rd Quarter Accounts Monitoring Form 1st October 2023 – 31st December 2023.

1. To approve and sign Draft Budget & Precept Proposals

To approve and sign the draft budget and Precept 1st April 2024 – 31st March 2025.

To consider Councillor Walpole proposal to increase precept by £3500 to include in the budget towards summer fair upfront costs. Precept for £27500.

1. Authorisation of Payment

A schedule of supplier payments is presented for council resolution to authorise payment.

Relevant Legislation: Accounts & Audit Regulations 2015. Local Government Act 1972, s142.

1. **William Oure Charity**
2. Farm Tenancy Agreement
3. Accounts Reconciliation
4. Christmas Welfare Hamper

Relevant legislation: Local Government Act 1972 s.145. Charities Act 2011, ss.298-303.

1. **Highways Matters & Highway Improvement Plan**
2. Faversham Road Footpath Scheme Update

Relevant Legislation: Highways Act 1980

1. **Planning Applications**

To consider planning policies, applications and appeals received and resolve to

submit comments where appropriate. Please note that any applications received

following the issue of this agenda will be considered.

To receive comments on following planning application:-

PA/2023/2265 Land rear of Paddock View, Faversham Road, Challock

Four semi-detached one-and-a-half-storey dwellings and one two-storey detached dwelling with associated parking, landscaping, ecological enhancements, and access from Faversham road

Ratification of Planning Application:

PA/2023/2240 Land north of Old Clockhouse Green Challock, Kent

Erection of four detached dwellings with associated access, car ports and parking.

Relevant legislation: Town and Country Planning Act 1990.

1. **Challock Local Housing Needs Survey**

The Rural and Community Housing Enabling Service working with Challock Parish Council and Ashford Borough Council undertaking of housing needs survey. Lauch date from the 15th January 2024.

To receive information on publication and process of Housing Needs Survey.

1. **The Lees Common**
2. Installation of bollard posts top of the Lees, Church Lane.

To consider installation of bollard posts.

1. Lees Tracks Consultation Meeting

To consider meeting date.

Relevant Legislation: Inclosure Act 1845; Small holdings and Allotments Act 1908, s.34. Open Spaces Act 1906, ss.9 and 10. Public Health Act 1875, s.164

1. **Village Community Events**
2. DDAY 80 Commemorative 2024

Parish Council to plan events in commemoration of D-Day 80 years.

1. Summer Fair 2024

Community Organisations & Clubs Meeting Update. The Parish Council to consider taking on one of the roles identified.

1. Christmas Tree War Memorial

Relevant legislation: Local Government Act 1972 s.145. Charities Act 2011, ss.298-303.

1. **Public Participation**

The council meets and makes its decisions in public. A council meeting is not a public meeting. It is a meeting held in public and there is no requirement in law which allows members of the public to speak at such meetings.

However, the council is keen to encourage public attendance at meetings and will therefore provide an opportunity for local registered electors to show they are committed to community engagement.

A maximum of 5 minutes is allowed per person to speak, and the total length of time afforded for public participation at each meeting shall be no more than 20 minutes, subject to an extension of this time, in exceptional circumstances, being agreed by the Chairperson.

Relevant Legislation: Local Government Act, s 100.

1. **Items to be placed on the next Agenda**

Any items to be emailed to: clerk@challockparishcouncil.gov.uk no later than Tuesday,

13th February 2024.

1. **The date of the next Ordinary Parish Council meeting will be Thursday, 22nd February 2024**