Challock Parish Council

www.challockparishcouncil.gov.uk

**NOTICE OF THE ANNUAL MEETING OF THE PARISH COUNCIL, THAT WILL BE HELD ON THURSDAY 20th July 2023 at 19:30** **at the Audrey Allen Room, Challock Memorial Hall.** All members of the Council are hereby summoned toattend for the purpose of considering and resolving the business to be transacted at the meeting asset out in the agenda

**Members of the public and press are invited to attend the meeting.** Under the Openness of Local

Government Bodies Regulations 2014, attendees may be filmed, recorded, or otherwise reported

about by anyone present. Unless advised otherwise, the council accepts no responsibility for data

recorded in this way or its distribution

**Agenda**

1. **Welcome & Apologies**

To receive apologies for absence.

Relevant Legislation: Local Government Act 1972, s 85.

1. **Disclosure of Pecuniary Interests**

To receive disclosure of any pecuniary interests relating to meeting agenda items.

Having declared an interest, a member must not participate in discussion on the matter and must not take part in any vote unless an appropriate dispensation has been granted.

Relevant Legislation: Localism Act 2011, s 31.

1. **Approval of Minutes**

To approve the minutes of the meeting of the council held on Thursday 15th June 2023.

Relevant Legislation: Local Government Act 1972, Sch 12, para 41 (1).

1. **Clerk’s report**

To receive a report from the Clerk outlining actions taken following the last

 meeting

1. **Correspondence**

To discuss any circulated matters

1. **Financial Matters**
2. Bank Account Balances and Reconciliation

To approve and sign the bank account balances and reconciliations for

June 2023

1. Quarterly Budget Reconciliation

To approve 1st Quarter 1st April – 30th June budget reconciliation

1. Authorisation of Payments

A schedule of supplier payments is presented for council resolution to authorise payment.

1. Forester Village Magazine

Cllr Ramsden to give a report on the Forester Sub-Committee Meeting.

To approve advertising prices, increase.

1. Review Estimates for the Lees tracks.
2. Review Quotations for Multi Use Games Area

Relevant Legislation: Accounts & Audit Regulations 2015. Local Government Act 1972, s142.

1. **Highways Matters & Highway Improvement Plan**
2. Faversham Road Footpath Scheme Update
3. Community Speed Watch Scheme

To received report on the community Speed Watch Scheme

Relevant Legislation: Highways Act 1980

1. **Planning Applications**

To consider planning policies, applications and appeals received and resolve to

submit comments where appropriate. Please note that any applications received

following the issue of this agenda will be considered.

**PA/2023/0873 Park View, Canterbury Road, Challock, TN25 4DF**

Demolition of detached garage; one and a half storey rear extension; alterations to existing roof including a minor increase in the ridge height; new cladding; replacement windows and roof lights.

Reasons: Amended Description

**PA/2023/1120 Blossom House, Church Lane, Challock, TN25 4DD**

Proposed loft conversion with dormer roof. Changes to fenestration including Juliet balconies on the ground and first floor. Outside alterations include decking, steps, pergola, outside kitchen, and associated works. Garage conversion to an entertainment room

**PA/2023/1230 Land To the rear of Barnard House, Church Lane, TN25 4DD**

Six detached one-and-a-half-storey dwellings, associated detached garaging, and new vehicular access from Church Lane

Consent under Tree Preservation Orders

App Ref: OTH/2023/1256 Land Rear Of Mill House, Canterbury Road, Challock, TN25 4AD

T1 Ash. Reduce to previous pruning point- 15m leaving finished length 10m. Upper crown of tree is dead/dying - Bracket fungus visible in crown. Work is to make the tree safe from falling debris

**Ratification of Planning Application**

PA/2023/0850 1 Kiln Close, Challock, Ashford, Kent TN25 4DA

Proposed single storey and two storey extensions, creation of additional dropped kerb and hard standing, proposed conversion of garage and erection of veranda to the rear, internal alterations, and updated fenestration. Reasons: Amended Description

**KCC Planning Enforcement**

Squidsgate Lane Inquiry

Relevant legislation: Town and Country Planning Act 1990.

1. **Funding**
2. The government’s **Community Ownership Fund** has now been updated to accept applications from parish councils to help communities.

 Council to receive an update on parishioner feedback and resolve next steps

1. Under the **Kent Plan Tree**, there are opportunities for funding for potential community orchards and small woodlands.

 Council to receive an update on parishioner feedback and resolve next steps

1. **Defibrillator AED** funding request Challock Primary School

Council to resolve funds for AED Cabinet & installation

1. **Village Community Events**
2. Presentation of John Harvey’s Commission Painting ‘King Charles Coronation Celebration Event

Parish Council to receive King Charles Coronation Celebration Painting.

To resolve to sell prints and funds raised for chosen charity.

1. Summer Fair

Parish Council Information & Raffle Ticket Stall

1. Boot fair

Parish Council to review holding a boot fair subject to enough volunteers.

1. DDAY 80 Commemorative 2024

Parish Council to plan events in commemoration of D-Day 80 years.

Relevant legislation: Local Government Act 1972 s.145. Charities Act 2011, ss.298-303.

1. **Public Participation**

The council meets and makes its decisions in public. A council meeting is not a public meeting. It is a meeting held in public and there is no requirement in law which allows members of the public to speak at such meetings.

However, the council is keen to encourage public attendance at meetings and will therefore provide an opportunity for local registered electors to show they are committed to community engagement.

A maximum of 5 minutes is allowed per person to speak, and the total length of time afforded for public participation at each meeting shall be no more than 20 minutes, subject to an extension of this time, in exceptional circumstances, being agreed by the Chairperson.

Relevant Legislation: Local Government Act, s 100.

1. **Items to be placed on the next Agenda**

 Any items to be emailed to: clerk@challockparishcouncil.gov.uk no later than Tuesday,

 11th September 2023

1. **The date of the next Ordinary Parish Council meeting will be Thursday, 21st September 2023**